



Elective Registration Planning Form
(Due to the University Registrar by April 15 of the preceding academic year)

1. This section must be completed by the student and submitted to the Instructor of Record.

Student's Name:	<input type="text"/>	Student ID:	<input type="text"/>
Program:	<input type="text"/>	Class Year:	<input type="text"/>
Elective Course Title:	<input type="text"/>		
Credits:	<input type="text"/>	Quarter:	<input type="text"/>
		Year:	<input type="text"/>
Instructor of Record:	<input type="text"/>		

I am applying to take the above name course and verify that I meet the course prerequisites, including GPA requirement, if applicable.

Student Signature: _____ Date: _____

2. This section must be completed by the instructor of record and submitted to the Associate Dean/Director (only if you approve).

I approve the request to add the course.

Faculty Signature: _____ Date: _____

3. The Associate Dean/Director will review and submit the approved form to the University Registrar by no later than April 15 of the preceding academic year.

4. This section must be completed by the University Registrar

Student registered for course.

Registrar Signature: _____ Date: _____