



**Marshall B.
KETCHUM UNIVERSITY**

University Student Affairs

Changing Your Name?

Here's What You Need To Do:

There are a few additional things you need to do if you plan on changing your name. In order to change your name in our system, please provide legal documentation to University Student Affairs as evidence of your name change.

Acceptable legal documentation includes:

- A copy of your new, signed Social Security Card
- A copy of your driver's license with your NEW name on it

If you have any questions or would like to ask about additional/different documentation, please contact the MBKU Registrar, Lisa Cassidy, at lcassidy@ketchum.edu OR 714-992-7803.